

**Minutes of meeting of Newton Longville Parish Council
held on 21st July 2025 at Free Church, Bletchley Road.**

Present: Cllrs Chapman (chair), Young (vice-chair), Coeshall, Cookman, Hardwick, Hartley, Thornton-Kitchen, and Whipp.
In attendance: Mike Galloway, Clerk to the Council, Linda Fensom, Finance Officer.
32 members of the public in person.

73/25 Apologies

Cllrs Collinge and Hunter.
Buckinghamshire Council ward councillor Jilly Jordan.

74/25 Disclosures of interest

None.

75/25 Announcements

Cllr Chapman gave an update on the Taylor Wimpey works on Whaddon Road. Finance Officer Linda Fensom presented with her certificate for achieving AAT Level 2.

76/25 Minutes:

Resolved that the minutes of the meeting on 16th June 2025 be signed as a correct record.

77/25 Update on actions arising from meeting on 16 June

Actions closed:

Draft new standing orders; Leaflet for Green way and Berry Way residents about pavement and highway repairs; Defibrillator Article in Pump about locations, how to use and opportunity for training at Village Show; Submit 'No comment' response to application 25/00997/APP; Object to application 24/01046/APP; Delegate objection response to application 25/00634/APP to Clerk (in conjunction with chair and vice-chair); Finance working group to assess implications of 'merging' the NLPC general and LH bank accounts and make recommendation to council.

78/25 Defibrillator update – action from points raised at previous meetings.

Cllr Chapman updates on actions taken. Information about defibrillators featured in July/August edition of the Pump. Cllr Hunter is investigating options for how a defibrillator might be provided close to the shops in Greenway.

Policies

79/25 Standing Orders

Standing Orders - as agreed at last meeting, to consider adopting revised standing orders (as circulated) taking account of latest (March 2025) model from NALC.

Resolved to adopt revised Standing Orders, proposed Cllr Coeshall, seconded Cllr Whipp.

80/25 Biodiversity Policy

To consider adoption of Biodiversity Policy, based on model and setting up working group to consider action plan and report back to future meeting.

Draft policy circulated, based on a model used by many parish councils. To be considered at next meeting.

81/25 To consider approach for further policy development.

Resolved that Clerk, Cllr Chapman, and Cllr Young to consider and make recommendations to future parish council meeting with a schedule of potential policies.

82/25 Update from Buckinghamshire Council ward councillors

Written report from Buckinghamshire Cllr Jordan circulated.

Public Involvement

- 83/25** Residents expressed their concerns about planning application 25/01620/APP (Change of use of land to a mixed use of equestrian, a single pitch travellers caravan site including the relocation and internal modification of the approved stable block). It was also made clear that there should have been direct notification to the village prior to the June PC meeting. It was agreed that a leaflet would be produced and volunteers stepped forward to assist with the delivery.
- There was discussion on parking at Hammond Park and it was clarified that spaces would only be reserved in front of the hall for special events, such as weddings and Village Show. It was also noted that football teams are asked to use the second bay and if need be the grass is used as overflow parking.
- In response to feedback on public toilet access at the park, it was announced that over the summer holiday changing toilets would be open each day from 10 am to 4 pm.

Planning, Highways and Environment

- 84/25** **Applications SGN Gas Depot Bletchley Road**
Application 20/03539/APP (Original application)
Application 24/02423/VRC
Section 73 application - for variation of Condition 2 (transport statement)
Application 25/01626/CPE
For a Certificate of Lawful Development
Update on current situation on this development (all above applications) and discussions with solicitor and to make any necessary decisions on further action to be taken by parish council.

Verbal update by Clerk. Conclusion of legal advice was that it was best to wait until a decisions are made by Buckinghamshire Council and then if approved, to consider if it may be appropriate to challenge the decision. (Such a challenge - Judicial Review - is based on the process used for making the decision.)
- 85/25** **Planning application - "Bletchley Solar Park"**
25/01217/APP (Buckinghamshire Council)
PLN/2025/0864 (Milton Keynes City Council)
For: Construction and operation of a photovoltaic solar array and ancillary infrastructure
At: Bletchley Landfill Site, Guernsey Road, Newton Leys, Milton Keynes MK43 5FR
[Note the proposed access is from Bletchley Road, Newton Longville.]
Update on responses to consultation and make any necessary decisions.

No updates, nothing has changed since last meeting.
- 86/25** **Planning Application 25/01929/APP**
For: Householder application for first floor side extension
At: 10 Berry Way, Newton Longville, MK17 0AR
Letters send to nearby residents a week ago, no comments submitted to date.
Resolved: No objection.
- 87/25** **Salden Place (15/00314/AOP) - Updates**
 (i) Applications
 (ii) To consider legal representation for transfer of assets and management body responsibilities to parish council.
 (iii) Present work and expected schedule.
 (iv) Other, including naming. Salden Chase/Park (15/00314/AOP)

Update by Cllr Chapman. There is a scheduled meeting with Taylor Wimpey next week. One parcel has been sold to Redrow and applications for this are now being submitted (under the outline application).

A decision has already been made in principle that the parish council will take on responsibility for community assets and structural landscaping (apart for SUDS).

It was agreed that Cllr Young would review the community assets due to be transferred as part of the development.

Resolved that Ashtons Legal be appointed as legal representatives for transfer of assets and management body responsibilities to parish council. (Costs will largely be dealt with by the other party transferring the asset etc.)

88/25 Planning Notices and Public Notifications

Update on current process being followed by Buckinghamshire Council and consider what action the parish council wishes to take.

Clerk and Chair gave a verbal update about the changes introduced by Buckinghamshire Council.

It was agreed that the parish council will produce a list of open planning applications which will be placed on noticeboards and website, with a weekly update published on Facebook.

89/25 Traffic Calming and Volume Working Group

Update on initial meeting.

Cllr Thornton-Kitchen gave an update on progress.

The terms of reference will be presented to the next PC meeting for approval.

90/25 East West Rail - Update

To consider and agree response to questions from EWR Local Representatives Group.

Agreed that draft response prepared by Cllr Chapman be submitted.

Community Activities

91/25 Update on proposed activities over summer holiday period

Cllr Young said that a full timetable of events will be issued in the week and a half following the meeting, but that a number of the activities will actually take place in the autumn.

92/25 Update on other potential future activities to be led or supported by parish council.

It was noted that there is section 106 funding from the Fletton Drive development which is available for improvements at Hammond Park. It was agreed that Cllr Young would look into potential opportunities.

No other updates.

Property

93/25 Burial Ground – update on extension works and considering of initial quotation.

An update was provided by Cllr Whipp. In line with normal process, two further quotations will be sought for the work needed in the Burial Ground.

94/25 To consider quotation for hall partition doors.

It was agreed that the revised quotation for a one-off servicing of the hall partition doors would be accepted.

95/95 Hammond Park toilet provision.

Over the summer holiday changing toilets will be open each day from 10 am to 4 pm.

- 96/25 Donation of remaining EWR posts to Curly Tails.**
Cllr Whipp explained the background to this. Agreed that the unused poles may be donated to Curly Tails.
- 97/25 Replacement glass washer machine for bar.**
Whilst it was noted that it was possible the existing machine could be repaired, it was agreed that expenditure of up to £2,000 could be incurred should the equipment need to be replaced. It was confirmed this would be within budget for the current financial year.
- 98/25 Update on implementation of “Martyn’s Law” [Terrorism (Protection Of Premises) Act 2025]. See guidance from NALC, circulated.**
Deferred.
- 99/25 Information Technology**
(i) Use of gov.uk email addresses
(ii) Website(s) and email distribution arrangements
It was agreed that councillors still using personal email accounts would be encouraged to move to parish council gov.uk addresses.
Following discussion on website and email distribution arrangements that the Clerk along with Cllr Chapman and Cllr Hardwick would review the options and report at future meeting.
- Finance**
- 100/25 To consider grant applications**
None.
- 101/25 To agree payments in line with presentation of invoices for payment and any payments made between meetings.**
Accounts approved. Payments made between meetings noted.
- 102/25 Budget v actual v forecast**
Update on progress noted.
- 103/25 Update from Finance Working Group**
(i) To consider change to bank accounts
(ii) Update on proposed updated Finance Regulations
Cllr Cookman provided an update on progress by the Finance Working Group.
It was agreed that the Longueville Hall bank account would only in future be used for receiving income, with funds transferred to the main parish council account or reserved account. The main parish council account will then be used to make payments.
The Finance Working Group was tasked with reviewing the holding of funds and the £85,000 protection of funds.
- 104/25 Exclusion of Press & Public**
Resolved to exclude press and public.
- 105/25 To consider planning matters**
None.
- 106/25 To consider personnel matters**
Recommendation agreed.
- 107/25 To consider property matters**
None.

There being no further business the Chair closed the meeting at 22:15.

Signed: _____ Date: _____